



**MINUTES**  
Meeting No. 702

December 17, 2020  
Virtual Zoom Meeting Video and Call-information provided

Steve Snider called the meeting to order at 7:31 a.m.

**ROLL CALL**

TCRA Members Present: Steve Snider, Ian Northrip, Terri Scott, Meredith Neal, Jason Kors, Kimber Starr, and Karsen Keever

TCRA Members Absent: Dan Montopoli, Alex Hogan, Lacey Barker, and Tera Williams

TCRA Staff in Attendance: Karlee Iverson, Jason Meija, Drena Sellers, Carol Wolfe, Will Suarez, Felicia Medlen, Erika Bartlett, Carrie Wickstrom, Heidi Burbidge and Jeff Robinson

Guests in Attendance: Kathy McCormick, Cindy Norton, and Karen Peterson

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**CONSENT AGENDA**

1. TCRA Meeting Minutes for November 19, 2020
2. TCRA Quarter 3 Administrative Report
3. November Check Register

**MOTION:** Jason Kors moved to approve the Consent Agenda. Terri Scott seconded the motion, which passed unanimously.

**ADMINISTRATIVE**

4. TCRA 2021-2022 Biennium Budget – Felicia Medlen

Staff presented the TCRA Administrative Budget for 2021 and 2022.

**MOTION:** Meredith Neal moved to approve the budget as amended with a correction to the line item title for “Construction Management Services”, which will now read “Due Diligence Services”. Terri Scott seconded the motion, which passed unanimously.

**HOUSING**

5. Tacoma Housing Authority – Property Acquisition Support – Felicia Medlen

Staff from the City of Tacoma and the Tacoma Housing Authority (THA) presented an opportunity to invest Community Development Block Grant (CDBG) funds in support of THA’s acquisition of the Conifer South property located at 5234 South Warner Street.

**MOTION:** Ian Northrip moved to invest up to \$1.5 million in CDBG funds toward the acquisition of Conifer South, located at 5234 South Warner Street. Meredith Neal seconded the motion, which passed unanimously.

### **ECONOMIC DEVELOPMENT**

#### 6. IX RLF Administration Plan Amendment Scoring Range – Will Suarez

At the request of the Board, staff presented a mapping application showing overlaps between the city of Tacoma's Equity Index and federal Empowerment Zones, HUBZones, and Opportunity Zones. Staff then requested approval of a scoring threshold that would allow the Community and Economic Development director to approve applications for Revolving Loan Fund Resurgence Loans.

**MOTION:** Meredith Neal moved to authorize the Community and Economic Director to approve applications for Revolving Loan Fund Resurgence Loans with a score between 3 and 32 for applicants that opened a business during or prior to 2020. Terri Scott seconded the motion, which passed unanimously.

### **EXECUTIVE SESSION**

The Board did not enter into an Executive Session.

### **FOR THE GOOD OF THE ORDER**

Will Suarez requested a special meeting before December 31, 2020 to seek Board action on an additional deferral period for Economic Development Revolving Loan Fund Payments.

### **ABSENT MEMBERS WERE EXCUSED**

**MOTION:** Jason Kors moved to excuse Dan Montopoli, Alex Hogan, Lacey Barker, and Tera Williams. Ian Northrip seconded the motion, which passed unanimously.

### **ADJOURN**

The meeting adjourned at 8:48 a.m.

Respectfully Submitted,



Ian Northrip